

2016 GHEITI WORK PLAN

The EITI requirement 5 mandates the Multi-Stakeholder Group (MSG), “in consultation with key stakeholders, to agree and publish a fully costed work plan, containing measurable targets and a timetable for implementation and incorporating assessment of capacity constraints.”

In light of the above, the GHEITI Secretariat and the Multi-Stakeholder Group (MSG) have jointly developed a comprehensive work plan to guide the implementation of GHEITI activities for January – December 2016 to achieve better planning, outcomes and desired results. This document sets out a framework to align planned strategic activity, programmes, objectives and deliverables with emphasis on responsibilities, timelines, budget and expected output and outcomes.

The five (5) broad objectives of the work plan are meant to enhance:

- i. Revenue Management;
- ii. Citizen participation in decisions around resource extraction along the value chain;
- iii. Transparency in license allocation;
- iv. Institutionalization of the Ghana EITI and strengthening natural resource governance; and
- v. Capacity of the GHEITI Secretariat and the National Steering Committee members.

Justification and scope of the work plan

Essentially, the rationale for the work plan is to enhance transparency and accountability along the entire extractive sector value chain, award of contracts, payments, revenue collection, management and utilization are key to the promotion of developmental outcomes. It is also to deepen the participation of all critical stakeholders and communities in decisions and policy making around our natural resources. The production of the EITI reports and subsequent engagement of the citizenry and other relevant stakeholders to discuss the findings of the reports are critical to the implementation of the EITI.

The work plan builds on the GHEITI's achievements of 2015 and with the focus on impacting policy and remaining compliant with the EITI Standard.

To achieve this, the 2016 work plan aims at producing the following deliverables:

- Implementing the recommendations of the 2014 GHEITI Reports
- Disseminating 2014 GHEITI Reports
- Preparation for EITI validation
- Producing and publishing 2015 GHEITI Reports
- Finalising the draft GHEITI Bill and submitting to Cabinet
- Training Districts Assemblies on the SAP web based reporting
- Build capacity MSG members in natural resources management and oil and gas
- Ensuring GHEITI participation in key EITI Conferences.

It is worthy to note that there are a number of extractive sector related governance challenges which are expected to be addressed by the work plan. Notably among these challenges include lapses or institutional weaknesses in dealing with revenue management in the extractive sector, and the challenge of regular monitoring of royalty payments from the central government to District Assemblies at the subnational level. All activities pertaining to the publication of the EITI reports are meant to address the challenges mentioned above. Additionally capacity building activities are meant to address extractive industry related capacity gaps i.e deeper comprehension of industry and extractive sector fiscal policy. The reporting and data collection challenges are expected to be addressed through the activity of legislating the GHEITI process.

ACTIVITY/ACTION	RESPONSIBILITY	TIMELINE	EXPECTED OUTPUT	COST (GH¢)	SOURCE OF FUNDING	EXPECTED OUTCOME
OBJECTIVE ONE: REVENUE MANAGEMENT						
1.Organise stakeholders workshop to launch the 2014 GHEITI Reports	GHEITI Sec	March	Report on the launch	40,000	GOG/NRGI	Public awareness created on the report
2. Write to and follow-up with all institutions affected by the findings and recommendations of the 2014 EITI reports to implement recommendations	GHEITI Sec/MSG	March - September	Report on implementation status of the 2014 reports	20,000	GOG	Inform policy
3. Present the draft minerals royalty utilization guidelines for MMDAs to the Minister of Lands & Natural Resources to seek his mandate and adoption of the Guidelines	GHEITI Sec/MSG/MC/MLNR	March-June	Guidelines revised adopted		GOG	Utilization of mining royalty according to the adopted guidelines(Good Governance in revenue management)
4.Facilitate the piloting of the guidelines in 4 mining Districts	GHEITI Sec/MSG/MC/MLNR	June - December	Guidelines operationalized	60,000	GOG	
OBJECTIVE 2: ENHANCE CITIZEN PARTICIPATION IN DECISIONS AROUND RESOURCE EXTRACTION ALONG THE VALUE CHAIN						
5. Produce Newsletters two (2) times in year	GHEITI Sec/MSG	Jan- Dec.	Newsletters	70,000	GOG	Increase access to GHEITI Information

ACTIVITY/ACTION	RESPONSIBILITY	TIMELINE	EXPECTED OUTPUT	COST (GH¢)	SOURCE OF FUNDING	EXPECTED OUTCOME
6. Publication of the findings and recommendations of the 2014 EITI Reports in the major newspapers	GHEITI Sec	March/April		30,000	GIZ	Increase awareness on the findings and recommendations
7. Print 2000 copies of the 2014 EITI Reports for outreach and dissemination activities.	GHEITI Sec	January-December	2000 Copies of the 2014 EITI report printed	60,000 40,000	GOG GIZ	Reports made available to the general public.
8. Initiate the Procurement process and recruit a Consultant to produce 2015 EITI Reports for Mining and oil and gas	GHEITI Sec/MSG	March-August	Consultants/Firm selected	-	GOG	Work on the production of the 2015 report begins
9. Organize multi-stakeholder meeting to discuss the results of the pilot validation	GHEITI Sec/MSG/GIZ	March-August	Consultant engaged	60,000	GOG/GIZ	Ghana EITI prepare for validation
10. Organize sensitization programme for the media(Journalists in the extractive sector) on the 2014 GHEITI reports	GHEITI Sec/MSG/GIZ	May - August	Media well informed on the EITI	50,000	GOG/GIZ	Increased coverage of the 2014 Reports GHEITI Reports in the Media
11. Organize EITI stakeholders workshops in Greater Accra, Ashanti, Brong Ahafo, Western and Eastern Regions to disseminate the findings and recommendations of the 2014 GHEITI Reports. Involve ASM and	GHEITI Sec/MSG	April – September	Workshop Reports	200,000	GOG	Awareness created on the GHEITI Reports

students representatives						
12. Organize community fora on the findings and recommendations of the 2014 GHEITI Reports in Obuasi, Kenyasi, Tarkwa and New Abirem	GHEITI Sec/MSG	April – Sept.	Workshop Reports	100,000	GOG	Communities in the mining and oil and gas catchment areas sensitized
13. Organize GHEITI sensitization and dissemination workshop in Bolga for the three (3) Regions in Northern Ghana, Volta region and Central region to create GHEITI Awareness and create increase coverage in the new regions	GHEITI Sec/MSG	July	Workshop organized and Northern Region sensitized	90,000	GIZ/GOG	Increase awareness and coverage
14. Undertake the production of the 2015 EITI Reports	GHEITI Sec/MSG/ Selected Consultancy Firm	May – December	2014 EITI Reports	750,000 (\$250,000)		Information available of receipts and payments
15. Organize key stakeholders (including Parliament, DPs, CSOs, Companies, Students Loan Trust Fund) meeting to discuss GHEITI impact evaluation report	GHEITI Sec/MSG/GIZ	May	Workshop Report	60,000	GIZ	
OBJECTIVE 3: ENHANCED TRANSPARENCY IN LICENSE ALLOCATIONS						
16. Follow-up with the Minerals Commission and the Petroleum Commission on the	GHEITI/NRGI	May	Cadastral available on line			

implementation of the on-line cadastral system						
OBJECTIVE 4 : INSTITUTIONALISATION OF THE GHANA EITI AND STRENGTHENING NATURAL RESOURCE GOVERNANCE						
17. Finalize the GHEITI draft Bill.	GHEITI Sec/MSG	March - June	Final draft Bill		GOG	
18. Liaise with AG's department on final draft GHEITI Bill	GHEITI Sec/MSG	May	Bill Drafted		GOG	
19. Submit the final GHEITI Draft Bill to Cabinet	GHEITI Sec/MSG	June	Memo submitted to Cabinet		GOG	Bill ready to go AG's Department
20. GHEITI Retreat for Steering Committee Members	GHEITI Sec/MSG	December		80,000	GOG	
OBJECTIVE 5: CAPACITY BUILDING FOR GHEITI SECRETARIAT AND NATIONAL STEERING COMMITTEE MEMBERS						
21. Ensure Ghana's Participation in key EITI Global Conferences and other Seminars	GHEITI Sec/MSG/	February - December	Participation Reports	90,000	GOG GIZ NRGI	GHEITI abreast with International Best Practices in ensuring transparency
22. Train GHEITI stakeholders at the Districts in the SAP web based reporting system	GHEITI Sec/MSG/IT staff	March - June	Report of the training	70,000	GOG	Stakeholders capacity enhanced
23. Train 3 GHEITI NSC Communication Sub- committee members in communication skills and advocacy	GHEITI Sec/GIZ	May - December	Report of the training	40,000 60,000	GOG GIZ	Enhanced capacities
24. Train six (6) Steering Committee Members in courses relevant to Natural resources management in Ghana in oil /Gas Accounting/ finance and Contract	GHEITI Sec/MSG/GIZ	June - October	NSC members trained in oil and gas management	100,000	GIZ	capacity enhanced for members of the Steering Committee

ACTIVITY/ACTION	RESPONSIBILITY	TIMELINE	EXPECTED OUTPUT	COST (GH¢)	SOURCE OF FUNDING	EXPECTED OUTCOME
25. Train two (2) IT Staff in Systems Administration of SAP software	GHEITI Sec/GIZ	June - December	Two (2) IT Staff trained in SAP software	50,000	GIZ	SAP IT Staff capacity enhanced in Systems Administration
26. Strengthening the Ghana EITI Secretariat (logistics/equipment, etc	GHEITI Sec	Jan.- Dec.	GHEITI Sec. well-equipped and resourced	100,000	GOG	Promote good governance
TOTAL						
GOG						GH¢1,770,000
GIZ						GH¢390,000